

NOTICES OF RULEMAKING DOCKET OPENING

The Administrative Procedure Act (APA) requires the publication of Notices of Rulemaking Docket Opening when an agency opens a rulemaking docket to consider rulemaking. Under the APA effective January 1, 1995, agencies must submit a Notice of Rulemaking Docket Opening before beginning the formal rulemaking process.

NOTICE OF RULEMAKING DOCKET OPENING

**DEPARTMENT OF ADMINISTRATION
PERSONNEL ADMINISTRATION**

- 1. Title and its heading:** 2, Administration
Chapter and its heading: 5, Department of Administration - Personnel Administration
Article and its heading: 5, Conditions of Employment
Section numbers: R2-5-501, R2-5-502, R2-5-503
- 2. The subject matter of the proposed rule:**
Standards of Conduct, Hours of Work, Performance Appraisal System. The proposed rules establish the Standards of Conduct expected by a state service employee, establish, and clarify the Hours of Work required of a state service employee, and define and clarify the Performance Appraisal System used to rate the work performance of an employee for an annual merit increase.

The agency docket number, if applicable:
None
- 3. A citation to all published notices relating to the proceeding:**
None published
- 4. The name and address of agency personnel with whom persons may communicate regarding the rule:**
Name: Margaret Okolotowicz, Communications/Employee Relations Specialist
Address: ADOA Human Resources
1831 W. Jefferson, Room 106
Phoenix, AZ 85007
Telephone: (602) 542-4459
Fax: (602) 542-2796
- 5. The time during which the agency will accept written comments and the time and place where oral comments may be made:**
Written comments: 8:00 a.m. to 5:00 p.m., Monday through Friday
Oral comments: 8:00 a.m. to 4:00 p.m., Monday through Friday
ADDA Human Resources
1831 W. Jefferson, Room 106
Phoenix, AZ 85007
- 6. A timetable for agency decisions or other action on the proceeding, if known:**
A Notice of Proposed Rulemaking will be submitted before the end of June 2001 and a public hearing will be conducted during the month of August 2001. The timetable for final approval is November 30, 2001.

NOTICE OF RULEMAKING DOCKET OPENING

STATE RETIREMENT SYSTEM BOARD

- 1. Title and its heading:** 2, Administration
Chapter and its heading: 8, State Retirement System Board
Article and its heading: 3, Supplemental Defined Contribution Plan
Section numbers: Unknown at this time
- 2. The subject matter of the proposed rule:**

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The purpose of this rulemaking is to establish a supplemental defined contribution plan as authorized in Arizona Revised Statutes Title 38, Chapter 5, Article 8, and to delegate authority to implement the plan to the director of the State Retirement System.

3. A citation to all published notices relating to the proceeding:

None published

4. The name and address of agency personnel with whom persons may communicate regarding the rule:

Name: Fred Stork, Assistant Attorney General

Address: State Retirement System
3300 N. Central Avenue
P.O. Box 33910
Phoenix, AZ 85067-3910

Telephone: (602) 240-2052

Fax: (602) 264-6113

Name: Ryan Edmonson, Employer Relations Liaison

Address: State Retirement System
3300 N. Central Avenue
P.O. Box 33910
Phoenix, AZ 85067-3910

Telephone: (602) 240-2022

Fax: (602) 264-6113

Name: Thomas Finnerty, Legislative Liaison

Address: State Retirement System
3300 N. Central Avenue
P.O. Box 33910
Phoenix, AZ 85067-3910

Telephone: (602) 240-2027

Fax: (602) 264-6113

5. The time during which the agency will accept written comments and the time and place where oral comments may be made:

The agency will receive written comments during normal business hours at the State Retirement System, 3300 N. Central Avenue, P.O. Box 33910, Phoenix, AZ 85067-3910, until the close of record. No date has been set for the close of record and no oral proceedings have been scheduled.

6. A timetable for agency decisions or other action on the proceeding, if known:

Undetermined at this time